



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	VAISH ARYA SHIKSHAN MAHILA MAHAVIDYALAYA
Name of the head of the Institution	DR. ASHA SHARMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01276260383
Mobile no.	9711030001
Registered Email	vasmm89@gmail.com
Alternate Email	drashasharma.vaksm@gmail.com
Address	OPPOSITE RAILWAY STATION, LINE PAR, BAHADURGARH
City/Town	BAHADURGARH
State/UT	Haryana
Pincode	124507

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		MS. DIVYA BANSAL			
Phone no/Alternate Phone no.		01276260383			
Mobile no.		9711030001			
Registered Email		divyabansaljain@gmail.com			
Alternate Email		vasmm89@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://vasmm.com/Home">http://vasmm.com/Home</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://vasmm.com/Home">http://vasmm.com/Home</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.09	2017	23-Jan-2017	22-Jan-2022
<b>6. Date of Establishment of IQAC</b>			10-Oct-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Meeting of IQAC	16-Jul-2018 02		10		

Meeting of IQAC	30-Sep-2018 03	12
Meeting of IQAC	01-Jan-2019 04	10
Meeting of IQAC	02-Apr-2019 2	12
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	National Seminar	ICSSR	2018 2	1125000
Institution	National Seminar	NCW	2019 1	250000
Institution	Nationwide Quiz Competition	NCW	2018 1	28410
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organized ICSSR Sponsored 2 Days National Seminar on "Cyber World and their influence on Students" on 67 October, 2018.

Organized NCW Sponsored National Seminar on "Cyber World: Schemes and Strategies for Crime against Women" on 2 March, 2019.

Organized NCW Sponsored Nationwide Quiz Competition to create awareness about the legal rights of women on 26 November, 2018.

Organized Inter College Competition on 16 April, 2019.

Organized Placement Fair on 3 April, 2019.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation of Academic Calendar	Done
Conducting House Examination of B.Ed. First and Second Year	Done
Field Work and Outreach Programme	Done
Extension Lecture, Seminar and Workshop	Done
Awareness Programme	Done
Placement Fair	Done
National Level Inter College Competition	Done
Remedial Teaching	Done
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2019

Date of Submission

08-Feb-2019

**17. Does the Institution have Management Information System ?**

No

Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college regards effective delivery of curriculum as the most vital curricular aspect. The college follows the curriculum prescribed by the University through its Boards of Studies. The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

**Academic calendar:** • The college follows the Academic calendar issued by the University and executes it rigorously. • The Principal of the College conducts the meetings to distribute workload, allot subjects, plan the activities and review the completed syllabus. • The Principal monitors the effective implementation of the Calendar through formal meetings with faculty.

**Time-Table Committee:** • The college constitutes the Time Table committee. • The Time Tables are displayed on the Notice Board.

**Teaching Plan and Teaching Diary:** • Teaching plan is prepared by every faculty member at the beginning of academic year. • They record the conduct of teaching and practical in the diary. • Periodic assessment of curriculum delivery is conducted by Principal. • The faculty engages extra periods and practicals as and when necessary and maintains their records.

**Laboratories:** • There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. • The students maintain the practical journals and the results are certified by the faculty along with Principal.

**Teaching Aids:** • The faculty uses charts, maps, models and specimens along with chalk and board. • Methods like seminar, group discussion, quiz, case study for effective delivery of curriculum. • Study materials, notes and question banks are provided in the class. • Educational field visits, industrial visits, tours are organized. • Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. • ICT based materials are uploaded on the college website. • Guest lectures, Expert lectures and guidance by departmental Alumni are engaged. • Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

**Library:** .Library to facilitate the students to access to latest books available in concerned subjects and topics. • The books are issued to the students as and when needed by them.

**Teacher support:** • The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject. • The college encourages the faculty to attend the meetings of BOS and syllabus restructuring workshops. • The college takes initiative and encourages staff to attend workshops organised by the University for effectively imparting curriculum.

**Feedback:** • The college collects the feedback from the faculty, students, alumni and parents. • The collected feedback is analysed using different parameters and the performance of the students, faculty and institution is assessed. • Any discrepancies identified are considered for correction and suggestions are taken for improvement. • Formative assessment is done to identify gaps in students' knowledge which helps to identify slow and advanced learners. • The slow learners are provided with Remedial Coaching after the completion of each Internal examination • The advanced learners are encouraged for further progression in career by participating in various co-curricular activities and career oriented programmes organised by the college and outside the college • The faculty makes suggestions in curriculum reframing workshops in the light of feedback received. • The achievements of objectives of the syllabus are measured through students' performance in Internal tests, Group discussions, Presentations and University examinations.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development

Nil Nil Nil 0 Nil Nil

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Action Research	100
BEd	Teaching Internship	95
BEd	Survey on awareness about HIV/AIDS amongst teenagers	100
BEd	Case Study	100
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students and alumni. Institution established

Feedback and Analysis Cell in order to ensure and analyse the academic excellence at student and faculty levels. Periodical analysis is made from the following: student performance, faculty performance, utilization of infrastructure and requirements for quality enrichment. Vaish Arya Shikshan Mahila Mahavidyalaya thoroughly reviews the curriculum for every academic year. The college maintains an IQAC as a quality consistence and quality enhancement measure. In supervision of IQAC, various committees like Career Guidance, Anti-Ragging and Sexual Harassment Committee, etc. reinforce the curriculum by incorporating updated information and diurnal social issues. Institute collects the feedback physically from stockholders viz. Students, Parents on Curriculum which is prescribed by the university. The college conducts annual Alumni Meet, in which suggestions and feedback is received from Alumni students. The provided feedback data is presented to the Feedback and Analysis Cell for necessary implementation in curriculum. Alumni surveys are conducted during alumni interaction at the alumni association meeting held every year

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	100	100
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	0	14	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	14	7	1	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute was established to impart higher education and catering the needs of girls' students mainly from rural backgrounds with very minute knowledge of professional courses and knowledge about the streams to choose from according to their respective interests. The students are mentored by the faculty in helping them to overcome their weaknesses and recognize their strengths. All teachers work as Mentors to the students allotted to them and maintain regular interaction with students. Students are free to express their opinion and seek guidance and counselling from subject teachers. College offer a highly efficient Mentoring system, in which mentors guide the students for their studies and extra-curricular activities. They also provide advice relating to

the selection of major, career guidance, and personal counselling. The mentors also guide the students for their research projects. The mentoring system ensures that the students adapt to the dynamic learning environment and lead their way into highly successful careers. The parents / Guardians of poor Attendee/performance students are called to meet the mentor and corrective and preventive measures are implemented for further improvement. Mentors frequently interact with the students and discuss some general issues: Academic performance monitoring of students attendance and discipline to improve the relationship to students with fellow students and teacher's regular career and personal counselling. The initial emphasis is on giving the students a proper knowledge of language literature and computers so that they could cope up with the present scenario of modern techniques and e-learning. Students are also mentored for communication skills development activities like seminars, which create an ability to build their lateral thinking to stand up and speak in public with confidence. Along with the above mention, things under student monitoring a regular mode of conversation are established with the parents and guardians of students so that an informal progress report is maintained among the parents. The mentors are in regular touch with their assigned students. A peculiar eye is always on students so that his area of interest could be nurtured. By this system of monitoring, we want to achieve the better academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	14	1:7

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	1	5

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Asha Sharma	Principal	Utkrisht Work, SDM Bahadurgarh, District Level
2019	Dr. Asha Sharma	Principal	Utkrisht Work in Education , SDM Bahadurgarh, District Level
2019	Dr. Asha Sharma	Principal	Source of Motivation Award, Sub Divisional Legal Services Committee, District Level

[View File](#)

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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BEd	J951	Second Year	12/06/2019	08/11/2019
BEd	J951	First Year	15/06/2019	28/11/2019
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the M. D. University, Rohtak and adheres to the syllabus prescribed by the University. The students are given the syllabus in detail with the exact splitting of the portion. After each topic is taught in detail, students are informed about the tests through a notice well in advance. The institute has a college level Exam committee. Teachers discuss possible questions. A detailed discussion about the topic in hand is conducted giving the students a clear understanding of what to expect. The objective questions help the students to increase their knowledge of the subject .In addition to tests there are regular class tests after completion of each unit. These are followed by first mid-term examinations and then by second mid-term examinations. These tests allow the teachers to continuously assess the students to track their progress and to identify slow and advanced learners. Evaluation is done both in theory and practical examinations. The assessment remains impartial and accurate. The students are given feedback about their performance and suggestions are given for their improvement. Before the commencement of the mid-term exams, preparatory exams are conducted to make the students confident. Students get a chance to improve themselves through this continuous evaluation system before appearing for the university examinations. Dates for conducting the main examinations are given by the university. In the process of continuous internal evaluation, two sets of question papers are prepared which comprise of five questions, out of which three are to be answered. After the evaluation, Course Outcome attainment is calculated. Based on the attainment, GAP is found and corrective actions are taken.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution ensures effective time management and time lines. It receives the university given timeline and adheres to it. In the beginning of the academic year, academic calendar is published by the University for Respective Course. The college carries out effective planning to stick to academic calendar. This allows the teachers and the students to space out their teaching and learning and regular assessment of the same. Every year we prepare the academic calendar for the institute and also activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture, extension series and industry interaction The College conducts assessment to the students in three different components - theory, objective and assignments. The assignments given to the students involve misaddressed program outcomes. This helps the students attain knowledge beyond the syllabus as these topics are not covered by the exams conducted by the university but are still relevant. These assignments are given within a set time frame. The students are supposed to complete them within the time given to adhere to the university's timeline. Following the university calendar, Institution ensures timely delivery of syllabus. Every teacher follows a strict agenda that is discussed and approved by the Principal. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Teaching Plans, Tentative University Examination days , Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project Assignment, Theory Assignment , Class tests, Practical assignment, Submission of Internal Assessment work, ICT Lectures, Guest Lectures, Celebration of National Science day, Celebration of various Birth and Death Anniversary, celebration of weeks like wild life, sampling plantation etc. and special days, Departmental unit tests, Educational

tour , various Literacy days, Awareness Programmes and rallies, organising workshop / seminar activity are planned month wise and makes implementation on it. As per academic calendar Institution follows all the related curricular, Co-curricular and Extra-curricular activities for the better academic work, As per academic calendar institution Participates in the Extra- curricular activities like participation Athletics, participation in Youth Festival, Participation Inter-collegiate sport competitions. The timeline created allows for the students to complete the given syllabus in enough time. The students are given plenty of time before the examinations as well to prepare and practice their concepts. In case of any required change, the university communicates the modification to the college and the college enforces the same. In any condition, the academic calendar is followed and respected by teachers of all departments. Students are brought to the notice in regard to holiday is being circulated among the teachers, support staff students well in advance.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vasmm.com/Home>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
J951	BEd	B.Ed. Second Year	98	97	99
J951	BEd	B.Ed. First Year	100	96	96

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	2	ICSSR	125000	112500
Any Other (Specify)	1	NCW	250000	250000
Any Other (Specify)	1	NCW	28500	28410

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Cyber World and its influence on Students	ICSSR, New Delhi	06/10/2018
Workshop on Disaster Management	Vaish Arya Shikshan Mahila Mahavidyalaya	05/10/2018
Workshop on Art and Craft	Vaish Arya Shikshan Mahila Mahavidyalaya	25/10/2018
Workshop on Cervical and Breast Cancer Awareness	Vaish Arya Shikshan Mahila Mahavidyalaya	23/02/2019
Cyber World: Schemes And Strategies For Crime Against Women	NCW, New Delhi	02/03/2019
Workshop on Sexual Harassment of Women at Workplace	Agilo Foundation, New Delhi	05/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Maharshi Dayanand University, Rohtak	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	4	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	5
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
Nil	Nil	Nil	2019	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
Nil	Nil	Nil	2019	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	31	0	0
Presented papers	1	16	0	0
<a href="#">View File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Health Checkup Camp	Outreach Programme Committee and YRC	5	109
Blood Donation Camp	Outreach Programme Committee and YRC	5	60
Tree Plantation	Outreach Programme Committee and YRC	7	72
Gandhi Jayanti	YRC	12	179
International Girl Child Day	YRC	11	62
Rally on National Literacy Day	Outreach Programme Committee and YRC	4	73
Rally on Unity	YRC	5	72

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Red Cross Activities	Youth Red Cross Shield for College	Indian Red Cross Society, Haryana State Branch	198

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World Nature Conservation Day	YRC	Tree Plantation	7	72
Prakriti Diwas	YRC	Tree Plantation	7	72
Swachh Bharat Abhiyaan	YRC	Awareness	7	130
Aids Awareness	YRC and Outreach Programme	Awareness and Rally	12	70
New Year	YRC	Tree Plantation	5	56
Rastriya Balika Diwas	YRC	Rally	6	64
International Womens Day	YRC	Awareness	12	162
Sexual Harassment of Women at Work Place	Aglio Foundation and YRC	Awareness Talk	12	174
Save Earth	YRC	Rally	5	124

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Teaching Internship	Skills of Teaching	Govt. and Private Schools	11/10/2018	31/01/2019	98
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	334771

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	1.2	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7595	Nil	423	80520	8018	80520
Reference Books	2000	0	100	0	2100	0

Journals	10	9400	0	9400	10	18800
CD & Video	44	0	0	0	44	0
e-Journals	0	0	0	0	0	0
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	29	1	1	1	1	0	0	20	0
Added	0	0	0	0	1	0	0	0	0
Total	29	1	1	1	2	0	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	742707	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>For maintaining and utilising the available physical, academic and support facilities various committees are constituted in the college. For laboratories record of maintenance account is maintained by lab incharges which is supervised by the principal. In library removal of old titles, issuing and returning books, renewal of journals, updating and maintaining of all library records, requirement of new books is maintained by library committee. No dues</p>
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forms are also submitted by students before appearing in the exam. For the records of equipments stock registers are maintained. For sports resources maintenance sports committee is established that ensures the availability of sports equipments. Classrooms facilities and infrastructure maintenance are maintained by the respective committees. Regular inspection is made to monitor the college campus maintenance. Maintenance and repairing of IT infrastructure is related to administration. Regular maintenance of the water cooler and water purifier is done.

<http://vasmm.com/Lab>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	40	164325
Financial Support from Other Sources			
a) National	PMS of SC/BC	11	0
b) International	Nil	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Communication Skill Development	Nil	198	Institutional Level
Remedial Teaching	17/05/2019	198	Institutional Level
Language lab	Nil	198	Institutional Level
Yoga, Meditation	Nil	198	Institutional Level
Personal Counseling	Nil	198	Institutional Level
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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Carrer Guidance and Council Cell	98	98	20	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Vaish Arya Kanya Sr. Sec. School	94	35	Nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	B.Ed.	Education	Nil	M.Com
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	20
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Athletic Meet	Institution Level	170
3 Days Programme on Gandhi Jayanti	Institution Level	179
International Girl Child Day	Institution Level	62
Communal Harmony Campaign Week	Institution Level	72
National Youth Day	Institution Level	75
2 Days Celebrate on National Girl Child Day	Institution Level	70
National Productivity Week	Institution Level	159
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international

level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nil	Nil	Nil	Nil
2018	Nil	International	Nil	Nil	Nil	Nil
2019	Nil	National	Nil	Nil	Nil	Nil
2019	Nil	International	Nil	Nil	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute constitutes various committees and three houses where students play active role. In some committees students work as members of the committee and remain active throughout the year. In houses two students are selected as house representatives. These students look after all house activities under the guidance of their respective house teachers. They help in organizing inter-house competitions. These student representatives involve all students in different types of activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

98

5.4.3 – Alumni contribution during the year (in Rupees) :

39200

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College emphasis on decentralization approach that reflects in the planning and administration, policy of decision making and office management. Institute follows decentralization and participatory management in all activities through well-established committees. The governing body of the college takes all necessary steps to formulate and implement futuristic plan of the college. For quality enhancement committees like IQAC, College Development Committee etc. work continuously. In 2017-18 college constitute an Outreach Committee to promote regular engagement of faculty and students with neighborhood community and adopted villages. These committees sensitize students towards social issues and inculcate the feeling of social responsibility among them. One month plantation drive Taru Tarang was also organized to face the environmental issues and enhance the beauty and balance of the environment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The institute follows the admission schedule provided by the affiliating university MDU, Rohtak. An eligibility criterion is strictly followed by the college as per government reservation rules. Centralized online process is adopted for the admission notified by affiliating university. University asked students for registration through online mode than students submit their institute preferences where they want to get admission. University allotted the institute to them on merit basis. On that basis institute verifies original documents and give the students admission to the course. So institute maintains clear transparency in admission process.</p>
Industry Interaction / Collaboration	<p>College builds up excellent rapport with various type of schools. For engagement in the field and internship program and placement of students these schools provide opportunities to perspective teachers for their professional growth. Institute organizes various activities for holistic development of students with the collaboration of various government and non- government organizations.</p>
Human Resource Management	<p>Institute has an effective human resource management system that listen employees concerns, issues and ideas. It provides value added training and development opportunities to faculty of the college. It ensures that resources are available to meet needs of employees. To promote academic and professional growth of faculty members college motivates and supports them.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Institute has an enriched library with text books, latest journals, reference books, magazines, newspapers etc. Library of the college is updated and modified as per needs. ICT lab of the college is also updated time to time as per requirements. Physical Infrastructure of the college is also deployed as per needs.</p>

<p>Examination and Evaluation</p>	<p>College evaluates students in continuous and comprehensive way. They are continuously assessed with the help of class tests and assignments. An examination committee is established in the college to instruct the rules and regulations of exams. Students are informed in advance about internal assessment procedure criteria directed by university. At college level internal examination are scheduled to prepare the students for annual examination conducted by university. The final internal assessment marks are calculated on the basis of student's attendance, marks of their class tests and assignment marks.</p>
<p>Teaching and Learning</p>	<p>Institute strives for holistic development of students for that faculty of college use innovative methods for teaching the students. Well qualified and experienced teacher educators are recruited for providing qualitative teaching-learning experience to the students. Faculty members of the college are directed to attend MOOCs, workshops, FDPs, Seminars etc. for enhancing their teaching learning strategies. Faculty of the college ensures to produce skilled teachers for the society and for achieving this goal they work dedicatedly.</p>
<p>Curriculum Development</p>	<p>Institute follows the curriculum prescribed by affiliating university MDU, Rohtak. Faculty of the college work hard to achieve all the objectives of teacher education curriculum. Time to time principal of the college organizes meetings for effectively completion of the curriculum. Institute organizes various curricular and co-curricular activities to attain the aim of holistic development of students.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Administration</p>	<p>College administration plays significant role in supporting the developmental activities and policy implementation. College administrators oversee student services, academics, admissions, accounts, finance, record maintenance etc. Administrators of college communicate to concerned stakeholders through Whatsapp and</p>

	<p>emails. Students and faculty data is maintained digitally. For session 2018-19 students' assessment record was maintained on digital platform.</p>
Finance and Accounts	<p>Finance and accounts of the college is managed by administrative staff and bursar. Transactions related to salary payments, student's fee submission, other payments etc. are performed online. The salary records and transactions are maintained through digital platform.</p>
Student Admission and Support	<p>Admission process is implemented as per affiliating university regulations. All information regarding admissions, eligibility criteria, facilities etc. are displayed on college website. The affiliating university MDU, Rohtak conduct the admission process online where from registration to allotment of college is done through online mode. College gets their allotted students list on college admission portal. Institute also confirms the admitted students to affiliating university through online mode.</p>
Examination	<p>Institute follows the examination rules and regulations of affiliating university. The process of filling examination forms is online through examination portal on the official website of MDU, Rohtak. For session 2018-19 house exams were conducted online. University also provide both online and offline mode for final examinations. Internal assessment and practical marks of students are also submitted online.</p>
Planning and Development	<p>Academic calendar of the institute helps in proper planning of teaching learning, house exams, activities etc. for the academic session. For organizing the events and activities meetings are taken by principal. Various committees are constituted in the college and conveners of these committees plan their respective activities with principal. In college there is house system also and members of the houses plan and organize different type of inter house competitions. Faculties of the college make reports of all conducted activities. For session 2019-20 various online national/state level competitions, curricular and co</p>

curricular activities and examination were planned and organized with the help of technology. To disseminate the information to students Whatsapp group, Gmail etc. are used. Facebook page of college is also updated with all the activities organized in the college.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Awareness Talk on Cervical and Breast Cancer	Awareness Talk on Cervical and Breast Cancer	23/02/2019	23/02/2019	12	6
2019	One Day National Workshop on Cyber World: Schemes and Strategies for Crime against Women	One Day National Workshop on Cyber World: Schemes and Strategies for Crime against Women	02/03/2019	02/03/2019	150	25
2019	One Day Extension Lecture on Sexual Harassment of Women at Work Place	One Day Extension Lecture on Sexual Harassment of Women at Work Place	05/04/2019	05/04/2019	12	5
2018	One Day Extension	One Day Extension	24/08/2018	24/08/2018	10	5

	Lecture on "Spiritual Values"	Lecture on "Spiritual Values"				
2018	One Day Extension Lecture on Disaster Management Cleanlines	One Day Extension Lecture on Disaster Management Cleanlines	05/10/2018	05/10/2018	12	4
2018	Two Days ICSSR Sponsored National Seminar on Cyber World and its influence on Students	Two Days ICSSR Sponsored National Seminar on Cyber World and its influence on Students	06/10/2018	07/10/2018	200	15
2018	One Day Workshop on Art and Craft	One Day Workshop on Art and Craft	25/10/2018	25/10/2018	15	5
2018	One Day Extension Lecture on AIDS Awareness	One Day Extension Lecture on AIDS Awareness	30/11/2018	30/11/2018	10	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Annual Increment	ESI, PF, Annual Increment	Fee Concession, Merit Award

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College maintains transparency in financial management. All purchases and expenditure are made in transparent manner. Regular audits are done by internal auditor and chartered accountant. Governing Body, Principal, Administrative staff and bursar maintains the details of income and expenditure and follow all the rules and regulations of government of India. All expenditure proposals undergo strict financial scrutiny at various levels including purchase committee and governing body.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ICSSR and NCW	390910	National Seminar, Quiz Competition and Workshop
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	All Staff Member and IQAC
Administrative	No	Nil	Yes	Governing Body of the College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Plantation 2.
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6.5.3 – Development programmes for support staff (at least three)

1. Distribution of Uniform 2. EST 3. PF
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Staff was motivated to attend FDPs, workshops and seminars. 2. Enrichment programs were conducted for students. 3. More awareness programmes on various social issues were organized.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Tree Plantation	16/07/2018	16/07/2018	30/09/2018	200



	alongwith Extension Lecture on Spiritual Values and trips to Kurukshetra and Delhi				
2018	2 days ICSSR National Seminar and NCW Sponsored Nationwide Quiz Competition, Parents Teacher Meeting.	30/09/2018	30/09/2018	01/01/2019	197
2019	Social Science and Science Exhibition and NCW Sponsored one Day National Workshop, Annual Athletic Meet.	01/01/2019	01/01/2019	02/04/2019	185
2019	Alumni Meet, Inter College Competition, Placement Fair, Free Health Checkup and Blood Donation Camp.	02/04/2019	02/04/2019	22/05/2019	198
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Literacy Day	08/09/2018	08/09/2018	72	0

3 Days Programme: Reksha Bandhan: Naritav Ke Jashan Ka Avsar	23/08/2018	25/08/2018	79	0
International Girl Child Day	11/10/2018	11/10/2018	62	0
National Unity Day	31/10/2018	31/10/2018	76	0
Communal Harmony Campaign Week	19/11/2018	25/11/2018	72	0
National Girl Child Day	23/01/2019	24/01/2019	70	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Students of the institute sensitize towards various environmental issues and Swachhata Pakhwada/Plastic Waste Free Campaign/Water Conservation were organized.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	198

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	7	7	Nil	07	Rally on Literacy, AIDS, Communal Harmony and Campaign on Raksha Bandhan, Gandhi Jayanti, Communal Harmony and AIDS Awareness	Awareness on Literacy, Harmony and AIDS	200
2019	5	5	Nil	07	Rally on Girl	Awareness	210

				Child and Save earth alongwith Awareness on National Productivity and Women Empowerment	on Save Girl Child, Save Earth, increase productivity and Women Empowerment
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**7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders**

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

**7.1.6 – Activities conducted for promotion of universal Values and Ethics**

Activity	Duration From	Duration To	Number of participants
Communal Harmony Campaign Week	19/11/2018	25/11/2018	3500
International Girl Child Day	11/10/2018	11/10/2018	62
International Day of person with Disablities	03/12/2018	03/12/2018	71
3 Days Programme on Gandhi Jayanti	03/10/2018	05/10/2018	179

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**7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)**

1. Tree Plantation 2. Eco-Club 3. Separation of dry and wet waste 4. Vermicomposting 5. Proper disposal and dumping of e-waste and chemical wastes

**7.2 – Best Practices**

**7.2.1 – Describe at least two institutional best practices**

As the institute strives for producing skilled teachers for the society, faculty of the college adopts various teaching-learning strategies. They identify the learning needs of the students and use different type of teaching methodologies as per students needs. In session 2018-19 pandemic became a turning point for not only teachers but for students also. The concept of online learning and virtual classroom which was a dream at that time teachers used that effectively in epidemic and introduced the same with pupil teachers so that they can use the same when required. During pandemic faculty of the college used synchronous and asynchronous online teaching methods. Collaborative learning was promoted among pupil teachers. Faculty of the college updated themselves and educated the students how to construct the e content which helped them in smooth conduction of the teaching-learning process if such emergency situations arrived in future. Institute promotes excelsion among students by organizing various types of activities and events. Students participated in different types of online competitions during pandemic which helped them to nourish their skills and latent talent. Also students got innovative ideas through participating these kind of activities. College aim is

not only completion of student's studies but to make them enable to face this competitive society also. So they can handle and solve the professional and daily life situations in an effective manner. College organize various activities for skill enhancement in the college campus and outside college campus like cultural activities, sports activities, different art and craft competition activities, PTA competition etc. Institute always provide various platforms to students for enhancing their technical and memory skills. All these activities help the student to develop competitive skill, students can showcase their talent and excel in any reputed field and get a quality job.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The main vision of the institution is aiming for the best through amalgamation of attitude and acumen for qualitative education and developing student's responsibility in local, national and global contents. College has dedicated faculty who updated themselves with latest teaching learning strategies. As a mentor they sharpen the intelligence of their students and enable them to accomplish their aspirations simultaneously. College imbibes a positive value system among them that shapes their attitude outlook and conduct. Institute provides a strong foundation to its students to tackle the challenges of life through. Students are encouraged to exhibit exemplary behavior even outside the college. For overall enhancement of the personality of the students college organized various curricular and co-curricular activities. Eminent professionals and speakers were invited to interact with the students. The emphasis of the institute is laid on life skills, developing positive attitude, teaching skills, teaching ethics, Interview skills, group discussions, presentation skills etc and technical skills to improve the professional and personal competencies of the students.

Provide the weblink of the institution

<http://vasmm.com/Home>

### 8.Future Plans of Actions for Next Academic Year

Modernization of more class rooms to e-classrooms using ICT tools. To embrace technology and digital initiatives, further to the development of skills and research and enable our students to have access to lifelong learning, we shall aim to become a leader in technology enabled teaching-learning and research institution. To develop focused Centers of Excellence on areas with potentially large societal impact in alignment with India's development goals. The college may draw a time-bound program to see that all the younger members of the teaching staff complete their research degrees. Senior members may be encouraged to obtain Minor/Major research projects funded by the University Grants Commission. The Management may strengthen their Publication Division in order to encourage the faculty to publish papers after peer review and after ensuring the usability of such publications. The college may start hobby classes in drawing, painting, dress designing, cookery, and photography on the lines of similar classes in dance, drama and music to students as well as outsiders. Senior citizens and former students may benefit from them.