YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	**VAISH ARYA SHIKSHAN MAHILA MAHAVIDYALAYA**
• Name of the Head of the institution	**DR. ASHA SHARMA**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Alternate phone No.	**01276260383**
• Mobile No:	**9711030001**
• Registered e-mail ID (Principal)	**vasmm89@gmail.com**
• Alternate Email ID	**drashasharma.vaksm@gmail.com**
• Address	**OPPOSITE RAILWAY STATION, LINE PAR, BAHADURGARH**
• City/Town	**BAHADURGARH**
• State/UT	**HARYANA**
• Pin Code	**124507**
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	**Women**

• Location	**Urban**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**
• Name of the IQAC Co-ordinator/Director	**MS. KIRAN**
• Phone No.	**01276260383**
• Alternate phone No.(IQAC)	**8607266162**
• Mobile (IQAC)	**9711030001**
• IQAC e-mail address	**iqacvasmm@gmail.com**
• Alternate e-mail address (IQAC)	**vasmm89@gmail.com**
3.Website address	http://www.vasmm.com
• Web-link of the AQAR: (Previous Academic Year)	https://webapi.vasmm.com//Gallary images/e5512def-d27e-417d-a35b-3fc91e9d4acb.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://webapi.vasmm.com//Gallary images/f131518e-297a-4a8f-8d5f-3b 79902245e8.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.09**	**2017**	**23/01/2017**	**22/01/2022**

6.Date of Establishment of IQAC	**10/10/2014**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
N/A	N/A	N/A	Nil	0
N/A	N/A	N/A	Nil	0

8.Whether composition of IQAC as per latest NAAC guidelines	No	
• Upload latest notification of formation of IQAC	No File Uploaded	
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• (Please upload, minutes of meetings and action taken report)	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Student Satisfaction Survey was made for getting the feedback from the students.

Student Welfare Scheme will be started from the session 2022-23.

Organisation of Blood Donation Camp and Health Check-up camp.

Organisation of Extension Lectures, Awareness Rallies, Door to Door Awareness to spread awareness in the society.

A monitoring committee is formed to ensure the cleanliness and hygiene in the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may

be provided).

Plan of Action	Achievements/Outcomes
Preparation of Academic Calender	Done
Student Satisfaction Survey	Done
Awareness Programme	Done
Extension Lectures	Done
Organisation of Blood Donation Camp and Health Check-up camp	Done

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	05/01/2023

15.Multidisciplinary / interdisciplinary

Vaish Arya Shikshan Mahila Mahavidyalaya, Bahadurgarh provides a holistic multidisciplinary educational environment. The institution aims to attain the highest global standards in providing quality education. The following opportunities have already been in place for the last few years:

- The College has been accredited in "A" Grade by NAAC in its very first cycle of Accreditation.
- The college has been enjoying the Status of 2(f) & 12(B) by UGC.
- The College has also been awarded District Green Champion Certificate by Government of India, Mahatma Gandhi National Council of Rural Education, Department of Higher Education, and Ministry of Education.
- College has initiated a step towards the knowledge building

process using online platform.

- Webinars, seminars and workshops are conducted by different departments and committees, which are of multidisciplinary nature such as:
  - One day National Webinar on Topic "Vaccine: A Shield to Fight Against COVID" was organized in association with Indian Red Cross Society, Haryana.

Date — 21st May, 2021

Venue — Through Online Mode

No. of Participants - 334

  - One Day International Webinar on "Covid-19 and Mental Health Problems and Their Management".

Date — 29th May, 2021

Venue - Through Online Mode

No. of Participants — 340

  - One Day National Webinar was organized to create awareness about voluntary blood donation on World Blood Donor Day.

Date — 14th June, 2021

Venue - Through Online Mode

No. of Participants - 183

  - One Day National Webinar on Topic "Awareness on International day of Disaster Risk Deduction".

Date - 13th October, 2021

Venue - Through Online Mode

No. of Participants - 61

  - One Day National Webinar on Topic "Empowering Girls for Brighter Tomorrow" on National Girl Child Day.

Date - 24th January, 2022

Venue - Through Online Mode

No. of Participants - 124

- One Day National Webinar on Topic "Salute The Supreme Sacrifice of Martyrs" on "Haryana Heroes Martyrdom Day" in collaboration with State Red Cross Commission & Indian Red Cross Society Haryana.

Date - 23rd March, 2022

Venue - Through Online Mode

No. of Participants – 67

- Several Workshops such as: - An online workshop on 29th June, 2021 was conducted in collaboration with Mahatma Gandhi National Council of Rural Education was organized on Psychological Support for COVID Pandemic Condition; - Two days Youth Red Cross Club Workshop on Basic Knowledge about First Aid and Disaster Management was held through online means on 29-30th July, 2021 was conducted in collaboration with Haryana Red Cross Society, Chandigarh. And on 07th May, 2022 - An Awareness workshop was conducted in association with Pink and Blue-A Symbiotic Living, an NGO on Prevention of Sexual Harassment (POSH) of women at workplace. The speakers on the workshop were Ms. Ritu Goel, President Pink & Blue and Mr Awanish Shrivastava, General Secretary, Pink & Blue.
- Some of the good practices implemented by the College to promote multidisciplinary / interdisciplinary approach in view of NEP 2020 are promotion of sustainable environment, social commitment and community outreach. Students are encouraged to participate in activities like paper recycling, rainwater harvesting and educating the underprivileged.

16.Academic bank of credits (ABC):

"Academic Bank of Credits (ABC)" is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and

paving the way for seamless student mobility between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning. Vaish Arya Shikshan Mahila Mahavidyalaya, Bahadurgarh is an affiliated college to Maharshi Dayanand University, Rohtak and completely adheres to the curriculum framework and syllabi as approved by the University from time to time. The college also fills student information on ERP portal of the University. The faculty of the college provide tailor-made solution to their students and have completely implemented the leaner-centric approach. Faculty not only provide relevant online and offline resources to the students but also develop and deliver content whenever there are gaps in the understanding of students in addition to regular classroom teaching-learning. The faculty of the college are constantly engaged in the creation of text material, instructional videos, and demonstrational videos, remedial session and tutorial sessions to help the students achieve their optional best

17.Skill development:

College aims to develop soft skills namely communication skills, decision making skills, problem solving skills, negotiation skills and leadership skills among prospective teachers. As teachers play a pivotal role in developing the future generations, faculty of the college guide them to enhance their competencies. Institute also organises various activities on regular period for developing skills among its students. For develpoing teaching skills among students micro teaching, mega teaching is schduled by the institute which reflects during their teaching internsip.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Through thousands of years, Indian knowledge systems have evolved from Indian culture, philosophy, and spirituality. It offers insightful analyses and practical suggestions on how to manage stress, sustain sustainability, develop yourself, and innovate, issues still relevant today. Faculty of the institute integrate Indian Knowledge system, languages and culture during implementation of teaching-learning process. Teachers use bilingual mode in classrooms and assessment. Institute organise various activities that helps the students in knowing Indian culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Institute aspires to prepare qualified, trained teachers with missionary spirit and for this, teaching skills are nurtured among future teachers with practicing teaching skills. Micro lesson plan, Mega Lesson Plan, Discussion lesson plan, Daily lesson plans are not only taught but practised also. Students are informed about their strengths and weaknesses so that they can work on them. To Train pupil teachers as responsible citizens colleges indulge them in various activities related to national concerns. To prepare teachers capable of facing challenges of Society institute development open thinking among pupil teachers. They are acquainted with various psychological facts required for day to day handling of the students in schools. To inculcate ethics, values and modernity in teacher trainees, college organises extension lectures, value based programs etc. Leadership skills are developed among future teachers through various activities and projects organized in college. Students help the society with its progress by participating in awareness programs for society and contribute to the nation's development.

20.Distance education/online education:

Vaish Arya Shikshan Mahila Mahavidyalaya, Bahadurgarh uses online mode of education as per need of time and students. In an effort to extend learning opportunities outside the confines of the traditional classroom, students and teachers make use of internet technology. Through options such as virtual classrooms or sessions, students and teachers interrelate with one another. College also hire ZOOM app for the organisation of virtual classes. Institute organise various online webinars, workshops and state/national level competitions to make both teachers and students tech-savvy. Institute form whatsapp groups of students to facilitate m-learning.

Extended Profile

1.Student

2.1 Number of students on roll during the year	196

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats sanctioned during the year	100

File Description	Documents
Data Template	View File

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**48**

File Description	Documents
Data Template	View File

2.4 Number of outgoing / final year students during the year:	**96**

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	**96**

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	**100**

File Description	Documents
Data Template	View File

2.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**4064398.24**

4.2 Total number of computers on campus for academic purposes	**29**

3.Teacher

5.1	**13**

Number of full-time teachers during the year:	

File Description	Documents
Data Template	View File
Data Template	View File

5.2 Number of sanctioned posts for the year:	**16**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Being an affiliated institution, the college is abided to follow the curriculum of the affiliating University. To ensure the effective delivery of curriculum, staff meetings are conducted to discuss the curricular and co-curricular activities at the beginning of the session. Following the University calendar, the college prepares its own calendar and all the faculty members are instructed to follow the samein teaching, learning and evaluation processes. Thereafter, the time table is prepared and circulated among all teachers. The time table is communicated to the students through a proper channel.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	**No File Uploaded**

1.1.2 - At the institution level, the curriculum	**B. Any 5 of the above**

planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	A. All of the Above

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://vasmm.com/Home#myCarousel1
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

14

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	no

1.2.2 - Number of value-added courses offered during the year

0

1.2.2.1 - Number of value-added courses offered during the year

0

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	**Two of the above**

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	View File
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	**No File Uploaded**

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	**No File Uploaded**
List of students enrolled and completed in self study course(s)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The Institution organises various curricular and co-curricular

activities from time to time for providing opportunities to its students for acquiring and demonstrating knowledge, skills, values and attitudes related to various learning areas. As the institute is committed to provide best teachers to the society it characterized the students by a profound knowledge of the curriculum and teaching content, various soft skills and knowledge that allow them to help studentsmaster the most advanced knowledge and skills. They are also taught integration of educational technologies that help them to advance and develop their full potential. The institute conducted morning assembly daily for developing moral and social values among students. Micro Teaching, Simulation Teaching practice is conducted to provide skill based teaching to futuristic teachers. Individual active participation in various curricular and co-curricular activities is also ensured so that they can reflect their knowledge, skills and values.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

The institute organises an orientation program to familiarize students with the diversities in the school system. In first year as per university guidelines two week engagement in the field is organised by the college so that better understanding of school can be supported among students. In second year also an orientation program is conducted before school internship where an elaborate discussion is done with pupil-teachers to observe and participate in all the school activities, including planning, teaching and assessment, interacting with school teachers, community members and children. Through school internship pupil-teachers are provided opportunities to teach in various types of schools that help them in understanding the functioning of various boards of school education,

their functional differences, assessment system, norms and standards etc.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	[View File]()
Documentary evidence in support of the claim	[View File]()
Any other relevant information	**No File Uploaded**

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

College provides a wide range of curricular experiences to its students.To inculcate professional skills among students micro teaching practice, discussion lessons delivery, engagement in the field for 2 weeks in first year and 16 weeks internship program in second year is organised. Various curricular and co-curricular activities are organised time to time for holistic development of students. To inculcate the feeling of collaboration various Inter House Competitions are organized which imbibe the team spirit among students. An Academic calendar is also prepared before the session to provide a strong foundation to the academic activities. Various committees are formed for the smooth management of the activities. The college organizes field visits and educational trips to provide cultural learning experience among students.

File Description	Documents
Documentary evidence in support of the claim	[View File]()
Any other relevant information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	**Three of the above**

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	Feedback collected and analysed

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

100

2.1.1.1 - Number of students enrolled during the year

100

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	No File Uploaded

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

43

2.1.2.1 - Number of students enrolled from the reserved categories during the year

22

File Description	Documents
Data as per Data Template	[View File](#)
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	[View File](#)
Final admission list published by the HEI	[View File](#)
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	[View File](#)
Any other relevant information	**No File Uploaded**

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

00

File Description	Documents
Data as per Data Template	[View File](#)
Certificate of EWS and Divyangjan	**No File Uploaded**
List of students enrolled from EWS and Divyangjan	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Every new student is assessed for their professional preparedness to ensure that their academic and life goals are met. For this faculty of the college adopts both direct and indirect measures to assess the learning needs of students at entry level. During induction cum orientation program every new student give her detail introduction about her previous achievements, hobbies, talent, skills etc. that also help to assess their different learning needs. A Talent Hunt program is also organised in order to showcase the students' hidden talents and help them stand out from the crowd. Faculty members identify different learning needs of students and their level of readiness for the teaching profession by asking questions, observing them and taking tests. By using these strategies they identify different learning needs of students and provide academic support to them.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	Six/Five of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	**No File Uploaded**

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	**Three of the above**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	View File
Photographs with caption and date	View File
Any other relevant information	**No File Uploaded**

2.2.4 - Student-Mentor ratio for the academic year

1:15

2.2.4.1 - Number of mentors in the Institution

13

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Faculty members identify the diversified needs of learners so they adopt different methods and strategies of teaching. To bring desired changes in the attitude and behaviour of the students faculty of the college used teaching methods depends upon the nature of a task, learning objectives, learner's abilities and learner's entering behaviour. They used student centred and interactive methods for teaching. Online classes with Zoom app were also taken by the faculty members of the college. Career Guidance, Use of ICT for Encouragement, Group Discussion, Projects and Assignments are used by them for enhancing students learning. They also provide group work, class presentations, class discussions, peer reviews, case studies etc. to enhance student learning.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

13

File Description	Documents
Data as per Data Template	View File
Link to LMS	**Nil**
Any other relevant information	**No File Uploaded**

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

196

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	**Five/Six of the above**

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	**Nil**
Any other relevant information	View File

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

A mentor-mentee committee is estabished by institute to provide continual mentoring for developing professional attributes in students. This mentoring program provides students with continuous support in order to develop the necessary attributes to succeed in their careers. Different strategies and techniques were employed by faculty members to meet students' learning needs. From time to time, students and teachers discuss current developments in education. To stay focused on the quality of the work, students are assigned sufficient work so that they don't feel burdened. As part of their learning, they are also taken on field trips so that they can gain real-world experience. To gain practical experience, students also assigned withprojects like action research, case studies, HIV/AIDS, etc.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global	Four of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

A number of extension lectures are conducted by eminent personalities as part of the institute's goal of imparting life skills to the students. To nurture creativity, innovativeness, intellectual and thinking skills, empathy among students institute provides an experimental, active learning environment to students. Field studies, webinars, workshops, outreach activities etc. also organized by the institute to develop these skills among students. Students are sensitized towards environmental issues by engaging them in various campaigns. To promote value-based education, social justice, social responsibilities and good citizenship among students they are engaged with community awareness programs organized by N.S.S. and Y.R.C. units of the institute. To develop the feeling of empathy among students, important national and international days are also celebrated with active participation of students.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement	Seven/Eight of the above

Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement | Ten/All of the above

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	View File
Any other relevant information	No File Uploaded

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for | All of the above

effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	[View File](#)
Details of the activities carried out during the academic year in respect of each response indicated	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales | **All of the above** |

File Description	Documents
Data as per Data Template	[View File](#)
Samples prepared by students for each indicated assessment tool	[View File](#)
Documents showing the different activities for evolving indicated assessment tools	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving | **All of the above** |

learning sequences (learning activities) for online as well as face to face situations

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	No File Uploaded

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	All of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	No File Uploaded

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	All of the above

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

For smooth functioning of school internship in B.Ed. Second Year a teaching internship committee is established in the college. The teaching internship committee along with principal of the college selected various schools as per convenience of pupil-teachers within the district. Then college granted permission from the selected schools. After getting schools permission Pupil-Teachers were sent in their respective schools by giving advice to maintain the decorum of the school. Pupil-teachers were told that internships are not reduced to delivery of lesson plans only but aimed for meaningful and holistic engagement with learners and school. During internship they work as a regular teacher and participate in all activities including planning, teaching and assessment, interacting with school teachers, community members and children. Duties of faculty members are also allotted in all internship schools where they supervise pupil-teachers for first 12 days and moniter their working and regularity for 16 weeks.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

96

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports	**Seven/Eight of the above**

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

The institute adopts an effective monitoring mechanism during the internship program. A duty chart is prepared which consists of 12 days observation by faculty members of the college in their allotted schools. They visit their respective schools for the first 12 days of internship and observe the delivery of lesson plans of pupil-teachers. They also took feedback from school principals and heads regarding pupil-teachers from time to time. They also make a whatsapp group of their respective schools to share information and give directions to the pupil-teachers. The principal of the college

also takes surprise visits at schools to monitor the pupil-teachers. A feedback performa is also prepared with parameters i.e. preparation, teaching, class management, self management and language use to get feedback regarding performance of students during their internship. These Feedback performa are also sent in schools which are filled by the principal or a concerned subject teacher of the respective school to analyse the performance of the pupil-teacher at school.

File Description	Documents
Documentary evidence in support of the response	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)	**All of the above**

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	[View File](#)
Two filled in sample observation formats for each of the claimed assessors	[View File](#)
Any other relevant information	**No File Uploaded**

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	**Four of the above**

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	**No File Uploaded**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

13

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	View File
Any other relevant information	**No File Uploaded**

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

03

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	**No File Uploaded**

2.5.3 - Number of teaching experience of full time teachers for the during the year

13

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

156

File Description	Documents
Copy of the appointment letters of the fulltime teachers	[View File](#)
Any other relevant information	**No File Uploaded**

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1.   In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policies and regulations

Faculty members of the institute keep themselves updated by attending seminars, workshops, faculty development programs, conferences, symposiums to learn about the latest developments in the field of education. In-house discussions are organised in college premises to know the latest developments, issues and recommendations in the field of education. Teachers also visit different institutions and universities to enrich and update their knowledge. Faculty members discuss with each other also on new policies and regulations and they also made the students aware of the same. Faculty members also present papers in various seminars, conferences, workshops at national as well as international level where they communicate and share their views with other delegates on different themes and topics.

File Description	Documents
Documentary evidence to support the claim	[View File](#)
Any other relevant information	**No File Uploaded**

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The institute strives to provide students with a holistic education, so continuous internal evaluation is implemented for that purpose. Since the college is affiliated with Maharishi Dayanand University, Rohtak, it evaluates students by following the parameters established by the university.In theory papers, 20% internal assessment is determined by University criteria, which include submission of assignments, tests, and attendance of students.The examination committee of the college schedules internal exams, setting of question papers, evaluation of answer sheets within a

stipulated period of time, and submission of marks for the academic evaluation of the students. Continuous internal evaluation of students is done by monitoring their attendance, participation in curricular and co-curricular activities, assignments and class tests. On these basis weakness and strengths of students are also diagnosed and remedial teaching is provided.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	**Five of the above**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	[View File](#)
Annual Institutional plan of action for internal evaluation	[View File](#)
Details of provisions for improvement and bi-lingual answering	[View File](#)
Documentary evidence for remedial support provided	[View File](#)
Any other relevant information	**No File Uploaded**

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The institute maintains complete transparency in internal assessment of students. An examination committee is also established to instruct the rules and regulations of exams. Students are informed in advance about internal assessment procedure criteria directed by

the university.

At college level internal examinations are scheduled to prepare the students for annual examinations conducted by the university. Answer Sheets are shown to students to check their doubts and if students have any grievance is redressed immediately. The best answersheet is also shown to students to enable them to do better in future. The final internal assessment marks are calculated on the basis of students' attendance, marks of their class tests and assignment marks.

At university level if any grievances related to university question paper is found during final exams are addressed to the center superintendent and the same is reported to the university.

The examination committee immediately intimates students about the university's decision or information. After examination if students have any grievances related to evaluation of university answersheet student

can apply for challenge evaluation. The college examination committee informed the concerned students about the decision. In this way the institute helps the students if they face any problem regarding evaluation whether it is on college level or university level.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Keeping in line with Maharishi Dayanand University's guidelines, the institute has prepared an academic calendar. It consists of commencement of classes, celebration of national and international days, N.S.S., Y.R.C. camps, internal exams.

The syllabus is discussed with faculty members and a prior notice is given to both students and staffregarding conduction of house exams and final university exams.

Co-curricular activities included in the academic calendar are also conducted simultaneously for holistic development of students. Time to time the principal of the college takes meetings with faculty members for the smooth execution of curricular and co-curricular activities given in the academic calendar. The examination committee of the college schedules the house exams and declares results as per academic calendar of the college.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

Institute aspires to prepare qualified, trained teachers with missionary spirit and for this, teaching skills are nurtured among future teachers with practicing teaching skills. Micro lesson plan, Mega Lesson Plan, Discussion lesson plan, Daily lesson plans are not only taught but practised also. Students are informed about their strengths and weaknesses so that they can work on them. To Train pupil teachers as responsible citizens colleges indulge them in various activities related to national concerns. To prepare teachers capable of facing challenges of Society institute development open thinking among pupil teachers. They are acquainted with various psychological facts required for day to day handling of the students in schools. To inculcate ethics, values and modernity in teacher trainees, college organises extension lectures, value based programs etc. Leadership skills are developed among future teachers through various activities and projects organized in college. Students help the society with its progress by participating in awareness programs for society and contribute to the nation's development.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	**No File Uploaded**

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The institute continuously monitored the progressive performance of pupil teachers. To monitor the progress in academic performance of students the faculty of the college takes class tests in continuity. With the help of assignments submitted by students and house exams faculty members assess the performance of students. For teaching skills, teachers observe pupil teachers during micro teaching and simulation teaching. During internships also their performance report is taken from heads of respective schools on a regular basis. Teachers monitor students concerns towards society and the nation by observing their participation in various awareness activities organised by the college. The institute organises quizzes and competitions also to monitor their professional performance.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	**No File Uploaded**

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

196

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Regular monitoring of personal and professional attributes of pupils teachers by faculty of the college reflect in their final university exams where most of the students secure marks above than 70% and each student passed with the first division. Students got positions in various competitions organised by other colleges or universities. Their confidence level increased a lot and this reflects in their performances. Students who completed the B.Ed. program experienced major changes in their behavior, communication, learning, and understanding abilities.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	**No File Uploaded**

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

https://forms.gle/9xyF4FPNHX9anvfG7

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	View File
Sanction letter from the funding agency	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	**No File Uploaded**
Income Expenditure statements highlighting the research grants received certified by the auditor	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	One of the above

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	**No File Uploaded**
Sanction letters of award of incentives	**No File Uploaded**
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	**No File Uploaded**
Documentary evidence for each of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	One of the above

File Description	Documents
Documentary evidences in support of the claims	**No File Uploaded**
Details of reports highlighting the claims made by the institution	**No File Uploaded**
Reports of innovations tried out and ideas incubated	**No File Uploaded**
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

0

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	View File
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	**No File Uploaded**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

25

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

196

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

196

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

196

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Through curriculum and extension activities, the institute instills social awareness in students. As part of its efforts to create awareness of its residents, the college organizes blood donation camps, education awareness programs, and gender equality programs. The college effectively runs the National Service Scheme (NSS), Youth Red Cross (YRC), Outreach Cell, Eco Club, Women Cell, Legal Cell etc. Through these units and clubs, the college undertakes various extension activities in the neighbourhood community, sensitizing students to social issues. There are many social issues that volunteers address, including cleanliness, tree plantation, water conservation etc. Various opportunities are provided by the college's Outreach Cell for students to participate in positive community-based activities including sensitization for rural development. As a result of extension and outreach activities, students become more aware of social, environmental, and political issues, and a sense of responsibility and belonging is instilled in their personalities through involvement. Students have gained a better understanding of their responsibilities as a result of these activities.

File Description	Documents
Relevant documentary evidence for the claim	[View File](#)
Report of each outreach activity signed by the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

01

File Description	Documents
Data as per Data Template	[View File](#)
Appropriate certificates from the awarding agency	[View File](#)
Any other relevant information	**No File Uploaded**

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

0

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	View File

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

02

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation	Five/Six of the above

Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Our Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching - learning environment. The infrastructure and learning resources in our college are library, laboratories, computer lab, teaching classroom, language lab, events, meetings and conference room. Support facilities include canteens, Multipurpose hall, seminar halls, workshops hall, sports room, sports ground. Utilities include safe drinking water, restrooms and power generators, Institute has facilities like Xerox etc. Sophisticated equipment available in the laboratories is not redundantly duplicated and availability is ensured by judicious time-sharing. Our Institute has a well equipped conference room with A/C and LCD, Internet facility and Audio-Video recording system. Our Institute has one advanced & well equipped computer lab with the latest configuration. The labs are well supported with the latest software version and strong anti-virus software support to invasion of viruses. The institute has all supportive equipment such as scanners, printers, speakers, Laptop, LED projector, OHP, etc. Our Institute is maintaining a conducive environment for the students to achieve their dreams.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

11

File Description	Documents
Data as per Data Template	[View File](#)
Geo-tagged photographs	**No File Uploaded**
Link to relevant page on the Institutional website	https://vasmm.com/infrastructure
Any other relevant information	**No File Uploaded**

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

1078564

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The library is computerized and Koha Software is being used for issuing books and maintaining records. The keywords used for the effective restitution of books in the library are author, title and publisher. The college library has computer and internet facilities. Details on the access to the staff and students and the frequency of use. Teachers and students use computer and internet to access various kind of information regarding teaching subjects, teaching learning process, teaching strategies, teaching techniques, various kinds of innovations in the field of classroom interactions, teaching aids, effective use of audio visual teaching aids, role of

electronic media in education, recent researches related to educational developments and educational complexities etc. Teaching staff compare the educational developments of other countries with their educational practices of indigenous system. Frequency of use: the library is used almost on each working day.

File Description	Documents
Bill for augmentation of library signed by the Principal	[View File](#)
Web-link to library facilities, if available	https://wiki.koha-community.org/w/images/Koha-logo-black-and-white.jpg
Any other relevant information	**No File Uploaded**

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Our college Library databases, e-journals, e-books, and other electronic information resources may be seamlessly accessed from any computer on the campus network. Our college library has inflibnet as a library resource. Inflibnet provides an N-list for e-books, J store for e-journals and many other resources. Library resources are:-

E- books

E-journals

E-Dictionary and Encyclopedia

Online Newspapers

References resources

A small number of e-resources may be accessed only from within the college Library building. Current students and staff members frequently visit the N-list.

File Description	Documents
Landing page of the remote access webpage	View File
Details of users and details of visits/downloads	View File
Any other relevant information	**No File Uploaded**

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	**Four of the above**

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	**No File Uploaded**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

71,921

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

60, 07

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	[View File]()
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	[NA]()
Any other relevant information	**No File Uploaded**

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	**Two of the above**

File Description	Documents
Data as per Data Template	[View File]()
Any other relevant information	**No File Uploaded**

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Continuous up-gradation of technology and the infrastructure is one of the qualities of our institution. Institute has advanced & well equipped computer labs with the latest configuration. The labs are well supported with the latest software version and strong antivirus software support to invasion of viruses. Leased web connectivity is in place to cater to all students and staff through Wi-Fi and physical connectivity. The institute has all supportive equipment

such as scanners, printers, speakers, Laptop, LED projector etc. A language lab for improving the accent, voice modulation, diction with proper construction of simple and complex sentences. CCTVs installed outside of the classroom to make sure of the safety and the security of all students, teachers and equipment.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	[View File](#)
Any other relevant information	**No File Uploaded**

4.3.2 - Student – Computer ratio during the academic year

2:1

File Description	Documents
Data as per data template	[View File](#)
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	[View File](#)
Any other relevant information	**No File Uploaded**

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	E. < 50 MBPS

File Description	Documents
Receipt for connection indicating bandwidth	**No File Uploaded**
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	**No File Uploaded**
Any other relevant Information	**No File Uploaded**

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	One of the above

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	NA
List the equipment purchased for claimed facilities along with the relevant bills	**No File Uploaded**
Link to the e-content developed by the faculty of the institution	NA
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

2395354

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Classroom: - Our College has a well-defined system in place for the maintenance and utilization of all its physical and academic facilities. Classroom being the most primary and important work space; it is managed with proper systems. Our Institute classrooms are well equipped with all modern technology for better and effective teaching.

Laboratory: - We have a science, psychology, ICT & language lab in our college. There is a lot of equipment in the laboratory, their maintenance is done through the in-charge the lab and accounting

department.

Library: - The requirement and inventory of books is taken from the concerned subject teachers. The final list of required books is properly approved and signed by the Principal. Other issues like removal of old titles, issue schedule/return of books etc. are prepared by the Library Committee.

Sports: - Our Institute sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and Inter-College level.

Computers: - Maintenance of computers related to administrative and overall maintenance of campus infrastructure. Our Institute is developed to maintain a balanced student and computer ratio. Continuous upgrading of technology and infrastructure is one of the qualities of our college.

File Description	Documents
Appropriate link(s) on the institutional website	https://vasmm.com/Lab
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	Five fo the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	View File
Photographs with date and caption for each initiative	View File
Any other relevant information	**No File Uploaded**

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	**Seven/Eight of the above**

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	**One of the above**

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	**No File Uploaded**
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
24	96

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

30

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

35

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Nil

File Description	Documents
Copy of constitution of student council signed by the Principal	**No File Uploaded**
List of students represented on different bodies of the Institution signed by the Principal	**No File Uploaded**
Documentary evidence for alumni role in institution functioning and for student welfare	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.3.2 - Number of sports and cultural events organized at the institution during the year

08

File Description	Documents
Data as per Data Template	[View File](#)
Reports of the events along with the photographs with captions and dates	[View File](#)
Copy of circular / brochure indicating such kind of events	[View File](#)
Any other relevant information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The reputation of an educational institution lies on students who have done their Graduation and who are Graduating. Alumni of an institution can play an immensely positive role in education transformation. The role of Alumni Association and their Alumnae representatives provide a strong support to the Managing body of the institution. It can play various important roles like recruiting

prospective students, mentoring students and providing assistance to students in career advancement. Our college has nonregistered but functional Alumni Association. Our Alumnae provide their contribution from time to time. Association and its contribution are:- 1. Alumni of the college disseminate environmental awareness. 2. Alumni of college mentor the students and motivate them.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	All of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	No File Uploaded
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

01

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Following are the mechanism through which Alumni Association acts as effective support system by:

Alumni students participate in co-curricular activities and community services also. Various tree plantation campaigns like Taru Tarang, Paryavaran Tarang etc. has been run by our college. The alumni of our college also contributed to this campaign. The alumni planted saplings in the communities and adopted villages.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Our Vision:

Aiming for the best through amalgamation of attitude and acumen for qualitative education and developing student's responsibility in local, national, and global contents.

Our Mission:

The mission of the institution is to prepare trained, skilled and dedicated teacher for negotiating with the challenges of the complex world by imbibing scientific temperament quality consciousness, teaching skills and human values in them.

Our Values:

To inculcate moral values, the institution organizes morning assembly wherein Thought of the day, G.K. Questions, News and other daily activities are done so that prospective teachers sensitize towards existing scenario.

Nature of Governance:

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Principal who, in turn share it with the different levels of functionaries in the college. The Faculty Members, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

Participation of Teachers .

Teachers play an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The Institution has adopted the decentralization and participative management in the process of academic and administration. Themanagement gives generous freedom and flexibility to the Principal together with the academic council to lead all the activities of the college. They regularly meet and take necessary steps to formulate and implement the perspective plan of the institution. As part of quality improvementthe institution theIQAC and College Development Committee and other statutory Committees continuously work. In the beginning of academic year all faculty members conduct a meeting and discuss the smooth functioning of the institution. Various committees are constituted and responsibilities are assigned to them. Committee Convener and members of the committee report to the principal and IQAC about the planning and implementation of the decision. They get the feedback from all the Stakeholders of the institution and take steps for further improvements as far as they are within the capacity and recommend the management for further corrective action. The Administrative and academic duties are controlled by the Principal of the Institution. Faculty Members are given specific duties and responsibilities to attend the day to day routine work. Every faculty member is involved in the various academic and administrative or other statutory and non-statutory committees. Internal Quality Assurance Cell monitors the academic and administrative activities. Mentorship is introduced in all the departments and it is effectively monitored by the Principal. The Management of the Institution prioritizes in ensuring the quality level of faculty members during appointment.

File Description	Documents
Relevant documents to indicate decentralization and participative management	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

VASMM maintains complete transparency in its financial, academic, administrative functions by clearly defining its vision, mission, objectives and procedures. The annual academic plan, is prepared in advance, communicated and displayed by the respective bodies. The details of various activities are regularly reported to concerned bodies and Committees

VASMM strictly adheres to the academic calendar that details the various activities in advance. Admission is done through online means as per the University criterion. The entire academic plan is clearly explained to all students in a compulsory orientation programme on admission, addressed by the Principal and faculty members. The internal assessment, comprising various components, ensures that students receive their evaluated answer sheets and monitor their progress, performance. There is provision for remedial examinations and grievance Redressal system. The fee is taken According to the criterion fixed by the Affiliating University.

Recruitments and Staff Promotions are also undertaken with utmost transparency. All posts are advertised in the leading newspapers.

VASMM strictly follows all the rules and regulations of the GOI. All expenditure proposals undergo strict financial scrutiny at various levels. All its purchases are made in a transparent manner. Propriety is ensured at all levels with regular audits by internal auditor, Chartered Accountant.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	*View File*
Any other relevant information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The college is a Self Financing Institution still it follows government policies laid down by the Department of Higher Education & Affiliating MDU, Rohtak. The college takes initiatives in these regards by planning and formulating course of action for better utilization of available human resources and infrastructure. Students' academic excellence, their empowerment and welfare is of prime importance. The Institution plans various activities keeping all these aspects in mind and all round development of childlike Action Research, Project on HIV/AIDS etc. Students do action research on various topics and try to figure out the problems. Students also do survey on HIV/AIDS about the awareness amongst the teenagers in the society about the dreaded disease.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://drive.google.com/file/d/1KPgIsbGHhU3 vK7xXSHZ4d6kmIwxZJLCI/view?usp=drivesdk
Documentary evidence in support of the claim	*View File*
Any other relevant information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The Institution functions in an effective and efficient way as visible from policies, administrative setup, appointment and service rules, procedure etc. as it follows all the procedures lay down by the affiliating university MDU, Rohtak.

File Description	Documents
Link to organogram on the institutional website	https://vasmm.com/about-college
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	All of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

Annual Athletic Meet was held successfully on March 12, 2022 wherein 13 events 100 mtr. Race, 3 Leg Race, Chatti Race, Sack Race, Lemon Race, 200 mtr. Race, 400 mtr. Race, 4X100 Mtr. Relay Race, Discuss Throw, Javelin Throw, Shot put, Needle and Thread Race and Skipping Jump were held and all the staff members performed their duties successfully. Hon'ble Management was invited as the chief guest. Pooja Student of B.Ed. 1st Year was declared as the Best Athlete for the Session 2021-22.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The Institution follows various welfare measures for teaching as well non teaching staff such as providing:

ESI

EPFO

Winter Uniform and Shoes

Study Leave

Duty Leave for Seminar, Conference, Workshop, FDP etc.

Maternity Leave

Earned Leave etc.

But in the session 2021-22 the list of beneficiaries of welfare schemes providing by the institution is as:

S. No.

Name	Designation	Welfare Measure
1. Ms. Neetu Jain	Assistant Librarian	ESI, PF
2. Mr. Naveen Goel	Head Clerk	ESI, PF
3. Ms. Khushbu	Clerk cum Typist	ESI, PF
4. Ms. Annu Sharma	Library Attendant	ESI, PF

5.

Mrs. Gayatri

Peon

ESI, PF, Winter Uniform and Shoes

6.

Mrs. Rekha

Gate Keeper

ESI, PF, Winter Uniform and Shoes

7.

Mr. Ajay

Peon

ESI, PF, Winter Uniform and Shoes

8.

Ms. Suman

Dusting Woman

ESI, PF, Winter Uniform and Shoes

9.

Ms. Kanta

Sweeper

ESI, PF, Winter Uniform and Shoes

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

09

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	**No File Uploaded**

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

05

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	**No File Uploaded**

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The goal of a school staff appraisal is to create a thorough yet supportive and developmental process that ensures all staff has the skills and support they need to carry out their role effectively. This process helps to ensure that staff can continue their professional practice and improve, because successful, quality staff ensures positive outcomes for pupils. Everyone has a desire to improve, and for the Institution staff this is no different. The performance management is viewed as a positive and is not confused with capability, which only applies to your staff's performance if there are serious concerns that the performance management process has been unable to address. The confusion between performance management and capability has led to a Reluctance of staff to engage in the process, with feeling that it is about the Institution trying to do something about weak, underperforming teachers. The appraisal summarises the progress and areas of development for teachers and the professional development. With the employee's future development in mind, the staff members can easily formulate an achievable development action plan including timed actions that facilitates the

growth and development of the staff member and contribute to College's improvement, leading to improved outcomes for pupils

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The Office of Internal Audit works in support of the Board of Trustees and in collaboration with management and external auditors to assess the effectiveness of the internal controls framework devised by the University. The internal controls framework consists of policies, procedures, and activities that safeguard the assets of the organization and ensure that the financial reporting of the Institution is reliable. Internal Audit accomplishes this by evaluating business processes, strategy and the risks that are present within. Internal Audit performs audits with a focus on financial, operational, compliance, strategic and reputation risks. Internal Audit is also responsible for auditing information systems and the controls embedded within those systems to support organizational processes and goals. Our audits are designed to ensure that the College is functioning in the most efficient manner, and that controls are adequate and effective. We perform our audits based on an annual risk-based audit plan by a certified C.A. practitioner.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	View File
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Mobilization of Funds: Tuition fee is the major source of income for the institute. The management provides need-based loans to the colleges. Various government agencies sponsor events like seminars and workshops. Sponsorships are sought from individuals and corporate for cultural events and fests.

Utilization of Funds: A committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. Institution seeks quotations from vendors for the purchase of equipment, computers, books, etc. which are scrutinized before a final decision is made, based on parameters like pricing, quality, terms of service, etc. The Principal along

with the accounts department ensure that the expenditure lies within the allotted budget.

Resource Mobilization Policy and Procedure: Before the financial year begins, Principal prepares the college budget which includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs which includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. Statutory auditors are also appointed who certify the financial Statements in every financial year.

Optimal utilization of resources: Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified system administrators. The optimal utilization is ensured through encouraging innovative teaching-learning practices.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

VASMM attempts to chisel out the total quality person through a persistent focus on imparting quality education, through its innovative, comprehensive and flexible education policy. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. Since then, it has been performing the following tasks on a regular basis:

Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students.

Students and staff give their feedback and suggestions.

The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels. The Institute IQAC regularly meets every three months. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities: Annual Quality Assurance

Report (AQAR)

Two examples:

The Institute IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute.

The IQAC led efforts to the successful implementation of modern technology in the Institute's administrative functioning through ICT and enhancementin quality of teaching-learning experience.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

The Institution reviews its Teaching- Learning Process, Structure & Methodologies of Operations and learning Outcomes at periodic intervals through IQAC set up as per norms:

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Summer, winter and mid-term vacations, examination schedule etc. are notified in the Academic Calendar. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, and syllabi of the courses before the commencement of the session. Important announcements are made in the morning assembly and attendance and conduct of classes are taken. Feedback from students is also taken individually by teachers for their respective courses. Students are also free to approach the Principal of the

Institute for feedback and suggestions. Feedback is properly analysed. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

10

File Description	Documents
Data as per Data Template	[View File](#)
Report of the work done by IQAC or other quality mechanisms	[View File](#)
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	One of the above

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	https://webapi.vasmm.com//Gallaryimages/eb340a43-4b60-4a74-99b1-1aad76d54002.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://webapi.vasmm.com//Gallaryimages/e5512def-d27e-417d-a35b-3fc91e9d4acb.pdf
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Strength, Weakness, Opportunity and Challenges (SWOC)

• Institutional Strength Value added courses on skill and personality development are in place.

• The college caters to the needs of disadvantaged groups of students by providing scholarship and fee concession.

• The college campus is enriched with Wi-Fi facility, well equipped laboratories and library for students.

• The college is predominantly a women college.

• The College monitors the growth of disadvantaged students.

• It has excellent rapport with alumni and parents.

• Various counseling and awareness programme being run by college to

aware the guardians.

· **The college has mechanism in place for performance assessment and using the evaluation to improve teaching research and service of the staff. N.S.S & YRC wings of the college are active.**

Institutional Weakness

· **Lack of interest in research work**

· **Lack of educational awareness among parents**

· **No hostel accommodation for the students**

· **Soft skills and communication skills of students need to be improved**

Two Air conditioners were added in the Library, so that Students & Faculty Members can read comfortably. Inspection for M.Ed. Course was done so that higher education can be provided. Books were added in the Library.

File Description	Documents
Relevant documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The institution makes effort for energy conservation by reducing energy consumption. Conservation of energy has been done by various methods like planting trees all around the campus so that there is a less usage of air conditioners. Insulating a building allows it to use less heating and cooling energy to achieve and maintain a thermal comfort. Installing LED bulbs, fluorescent lighting or natural skylight windows reduces the amount of energy required to attain the same level of illumination compared to traditional incandescent light bulbs. Designing features of the buildings that maximize the use of natural light. Adding blinds or other window

fixtures in classrooms can allow teachers to reduce glare while trading electrical light for natural sunlight. Natural sunlight creates a more relaxed learning environment compared to the harsh overhead lights that are normally in classrooms. Investing in energy saving power strips by keeping classroom computers and other devices plugged into power strips to help mitigate their standby power usage. Imparting education about how to reduce electricity at Institute many students proudly contribute to the efforts to make their campus green. Switching the lights off when the students leave the classrooms. Unplugging projectors, televisions, computers and smart boards after use.

File Description	Documents
Institution's energy policy document	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Our college has taken initiative to manage the waste generated in its campus. Solid waste segregation is done by hand sorting. Dry waste which includes paper, cardboard, plastic, scrap material is segregated from others. Organic waste like leftover food, peels, pieces of fruit etc. is also collected in separate bins. E-waste Management, College segregates old computers, batteries and wires and disposes them at regular intervals. Electronic components contain varying proportions of glass and metals. The disposal therefore helps in the consequent recycling of aluminum, copper and circuit boards of varying currents. As these are assigned to critical waste, they sort and separate the materials and prepare them for sale as usable raw materials. They are also used to produce new electronics. However, no hazardous chemical waste is generated on the college campus. All these ensure that the college takes care of the waste generated regularly by minimizing the waste, and makes efforts for its reuse and recycling. Laboratory waste is also disposed of to take appropriate measures. Biodegradable waste products are collected and disposed of in municipal collections

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	Two of the above

File Description	Documents
Documentary evidence in support of each selected response	[View File](#)
Geo-tagged photographs	[View File](#)
Income Expenditure statement highlighting the specific components	[View File](#)
Any other relevant information	No File Uploaded

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	Three of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	[View File](#)
Geo-tagged photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

Our volunteers have been actively involved in organizing tree plantation campaigns. Volunteers participate in the drive enthusiastically and help in planting the saplings. The Volunteers pledged to look after the planted saplings, plant more and more trees and encourage others to do the same.Volunteers also distributed plants especially medicinal plants to the people because medicinal plants play an important role in maintaining good health. The Institution also takes small steps like commencement of a month

long plantation drive under the name "Taru Tarang Abhiyaan" from July 18, 2021- August 19, 2021. The plantation is being done by the Volunteers on and off like on World Ozone Day, World Forest Day, April Cool Day, Vat Amavasya, World Environment Day. To name a few dates plantation were done during July 22, 2021; July 23, 2021;July 25, 2021; July 26, 2021; July 28, 2021; July 29, 2021 (World Tiger Day); August 01, 2021; August 02, 2021; August 05, 2021; August 06, 2021; August 10, 2021; August 15, 2021; August 17, 2021; August 18, 2021; August 30, 2021; September 16, 2021 (World Ozone Day), March 21, 2022 (World Forest Day); April 01, 2022 (April Cool Day), May 30,2022 (Vat Amavasya), June 05,2022 World Environment Day), All in all more than 6,500 plants were planted by the Volunteers.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	Two of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	View File

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

46850

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Our young volunteers have been actively involved in organizing tree plantation campaigns. The Volunteers participate in the drive enthusiastically and help each other in planting the saplings. All the saplings were planted in the college campus, Green Belt Bypass Road, Jhajjar, Near SDM Office, Bahadurgarh, Apex High School, Park Behind the Railway Station, Veterinary Hospital, Bamnoli Village, Sector 6 Primary School, Bahadurgarh, Bhim Rao Ambedkar Stadium, village Bamnoli and Sai Temple, Bahadurgarh. The Volunteers pledged to look after the planted saplings, plant more and more trees and encourage others to do the same. The Volunteers also distributed plants especially medicinal plants to the people because medicinal plants play an important role in maintaining good health during the Pandemic. The Institution also takes small steps like commencement of a month long plantation drive under the name "Taru Tarang Abhiyaan" from July 18, 2021- August 19, 2021. The plantation is being done by the Volunteers on and off like on World Ozone Day, World Forest Day, April Cool Day, Vat Amavasya, World Environment Day. To name a few dates plantation were done during July 22, 2021; July 23, 2021;July 25, 2021; July 26, 2021; July 28, 2021; July 29, 2021 (World Tiger Day); August 01, 2021; August 02, 2021; August 05, 2021; August 06, 2021; August 10, 2021; August 15, 2021; August 17, 2021; August 18, 2021; August 30, 2021; September 16, 2021 (World Ozone Day), March 21, 2022 (World Forest Day); April 01, 2022 (April Cool Day), May 30,2022 (Vat Amavasya), June 05,2022 World Environment Day.All in all more than 6,500 plants were planted by the Volunteers. Volunteers also keep on distributing plants including medicinal plants to boost immunity during the pandemic in the community and also to the villagers

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

1. All faculty members of the institute use smartboards and collabrate technology to make theteaching-learningprocess more compelling.

2. NCTE gave permission to the institue for commencement of M.Ed.

Classes from session 2022-23.

File Description	Documents
Photos related to two best practices of the Institution	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The institute works with vision aiming the best through blend or combination of attitude and acumen for quantitative education and developing students responsibility in local National and global contents. To achieve this vision college organizes the women empowerment programs for making them confident enough to struggle the battle of life. Special health related Seminars, work shop were organized and health check-up camps has been organized to find out the health issues and provided them with Government and private Hospital helps in the form of consultancy and expenditure. Institute not only focuses on curricular activities but indulge students in various co-curricular activities also. Our institute has made efforts for starting M.Ed. course for the bright future of the girls' students.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View File](#)
Any other relevant information	**No File Uploaded**