



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	VAISH ARYA SHIKSHAN MAHILA MAHAVIDYALAYA
Name of the head of the Institution	DR. ASHA SHARMA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01276260383
Mobile no.	9711030001
Registered Email	vasmm89@gmail.com
Alternate Email	drashasharma.vaksm@gmail.com
Address	OPPOSITE RAILWAY STATION, LINE PAR, BAHADURGARH
City/Town	BAHADURGARH
State/UT	Haryana
Pincode	124507

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		MS. DIVYA BANSAL			
Phone no/Alternate Phone no.		01276260383			
Mobile no.		9711030001			
Registered Email		divyabansaljain@gmail.com			
Alternate Email		drashasharma.vaksm@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.vasmm.com">http://www.vasmm.com</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="http://www.vasmm.com">http://www.vasmm.com</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.09	2017	23-Jan-2017	22-Jan-2022
<b>6. Date of Establishment of IQAC</b>			10-Oct-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Meeting of IQAC	15-Jul-2019 2		11		

Meeting of IQAC	15-Oct-2019 1	9
Meeting of IQAC	31-Jan-2020 2	10
Meeting of IQAC	30-Apr-2020 2	9
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N/A	N/A	N/A	2020 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organized National Level Workshop in collaboration with NAAC, Bengaluru on the topic: "Choice Based Credit System Curriculum: A New Dimension to Higher Education" on 29th February, 2020.

Organized Yoga Workshop Sponsored by Gayatri Parivar on March 6, 2020.

Organized Workshop on Road Safety and Self Deference on 6 November, 2019.

Organized First Aid and Home Nursing Training Camp under Youth Red Cross from 01 to 08 January, 2019.

Organized 7 Days NSS Camp from 06 to 12 December, 2019.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Preparation of Academic Calendar	Done
Conducting House Examination B.Ed. I & II Year	Done
Field Work and Outreach Programmes	Done
Conducting Various Webinars	Done
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

01-Feb-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vaish Arya Shikshan Mahila Mahavidyalaya, Bahadurgarh follows a well planned curriculum delivery. The session starts with an Induction-Cum-Orientation programme. This Programme is conducted for 5 Days with student's engagement. During this period students get known to academic and administrative system of the institution. Students Sensitize towards the institution so that they fill themselves a part of the college. As the college is committed towards all round development of the students so various activities like Nukkad Natak, Awareness Talks, Sports Meet, Plantation Drive, Celebration of National and International Days, Organization of NSS and YRC Camps, Awareness Rallies, Door to Door

Awareness etc are organized. To inculcate the feeling of collaboration various Inter House Competitions are organized time to time which imbibe the team spirit among students. An Academic calendar is also prepared before the session to provide strong foundation academic activities. Principal of the college takes staff meeting to determine the workload of the teachers. Various committees are formed for the smooth management of the activities. The institution is equipped with fully furnished classrooms, laboratories and Library which create an environment for effective teaching learning. The college organizes field visits and educational trips to provide cultural learning experience among students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	N/A	Nil	00	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	B.Ed.	98
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

**Feedback Obtained**

Parents feedback analysis suggests to improve onto Industry exposure aspect. IQAC decided to address the issue by signing more MoUs with the adjoining industries and cater to the need of students. Parents also suggested to include some programs about Universal human values to be imbibed in the students. Such programs are initiated under student development cell. During the year, the students are encouraged to ask in case of difficulty in subjects so that it can be rectify and improve the delivery of the subject's teacher. Feedback of the subject as well as subject teacher is taken through a structured questionnaire designed with focus on every aspect of Teaching Learning Process and other administrative process. This feedback is used for overall improvement in all areas. In case of Teacher with lower feedback scores, she is being called by the Principal instructed to improve their performance and teaching parameters. If teacher is in need of any shortcoming of teaching aids (like instrument, elibrary etc.) it is provided immediately so that knowledge transfer process should not get hampered. Parents meet is organized every semester and College works on their suggestion for overall development of dept or institute. The attendance, result and other related information of each student is shared with the parents each semester so that they should know the academic progress of their ward. Institute always remains in touch with the alumni so that suggestions can be gathered from them after completion of their course. These suggestions are analysed shared with all the stake holders

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed.	100	100	100
<a href="#">View File</a>				

**2.2 – Catering to Student Diversity**

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	100	0	14	0	0

**2.3 – Teaching - Learning Process**

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	14	7	1	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-Mentee groups are formed in the college to provide appropriate guidance to the students. This system helps in developing a positive relationship between teacher and students. Here the mentor plays a role of facilitator to provide support to the students. Mentors maintain close rapport with their mentees. They actively participated in co-curricular and curricular activities. Mentors provide guidance to the mentees and support them by giving professional and personal advices to develop the skills that enable them to face any challenge in life. Mentors share candid feedback with their mentees for their professional and personal development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	14	1:7

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	14	2	1	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Asha Sharma	Principal	Utkrisht Work in Education and Social Work , SDM Bahadurgarh, District Level
2019	Dr. Asha Sharma	Principal	Social Work, SDM Bahadurgarh, District Level
2019	Ms. Preet Kamal	Assistant Professor	Youth Red Cross, Governor of Haryana, State Level

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	J951	Second Year	29/10/2020	16/11/2020
BEd	J951	First Year	19/05/2020	14/12/2020

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## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

College continuously monitored the students. Faculty of the college continuously take the class tests to check the learning of students. College organises term examinations for two times to monitor the academic performance of students. To evaluate the teaching skills micro teaching and simulation teaching are scheduled. Their performance report is also taken from heads of respective schools on regular basis. Their attendance is also monitored by their punctuality and regularity. Students participation in both curricular and co-curricular activities is also evaluated by the teachers. They are assigned with projects and assignments. As per affiliating university norms also students are continuously evaluated on the basis of their attendance, assignment and class tests.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institute prepares the academic calendar taking account of Maharishi Dayanand University, Rohtak guidelines. It consists with tentative dates of extension activities, cultural events, athletic meet etc. Detailed schedule of term examinations, practical activities and all curricular and co-curricular activities to be conducted by the institute is included in it. Faculty of the college plan their activities according to the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vasmm.com/about>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
J951	BEd	B.Ed. Second Year	98	96	98
J951	BEd	B.Ed. First Year	100	100	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[No](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Best out of Waste	Vaish Arya Shikshan Mahila Mahavidyalaya	20/09/2019
Best out of Waste	Vaish Arya Shikshan Mahila Mahavidyalaya	30/09/2019
Road Safety and Self Deference	Road Safety Organization Bahadurgarh	09/11/2019
Voluntarism	Vaish Arya Shikshan Mahila Mahavidyalaya	22/02/2020
Choice Based Credit System	Academic Collaboration with NAAC Bengaluru	29/02/2020
Yoga	Sponsored By Gayatri Parivar	06/03/2020
Corona Pandemic and its Prevention	Vaish Arya Shikshan Mahila Mahavidyalaya	08/05/2020
Role of First Aid during Corona Pandemic	Vaish Arya Shikshan Mahila Mahavidyalaya	20/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Writing Skills	Divya Bansal	Cambridge Assessment English	02/07/2020	Student
COVID-19: How to put on and remove personal protective equipment (PPE)	Divya Bansal	WHO	31/05/2020	Participant
Standard precautions: Hand hygiene	Divya Bansal	WHO	29/05/2020	Participant
Emerging respiratory viruses, including COVID-19: methods for detection, prevention, response and control	Divya Bansal	WHO	28/05/2020	Participant
Infection Prevention and Control (IPC) for Novel Coronavirus (COVID-19)	Divya Bansal	WHO	27/05/2020	Participant

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	0	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	0
Nil	Nil	Nil	2020	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	0	0	Nil
Nil	Nil	Nil	2020	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	3	12	0	0
Presented papers	0	2	0	0
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	Outreach Programme Committee, NSS, YRC	4	25
Blood Donation Camp	Outreach Programme Committee, NSS, YRC	5	50
Rally on Not to Burn Stubble	Outreach Programme Committee, NSS, YRC	5	35
Rally on Swachhta	Outreach Programme Committee, NSS, YRC	5	25
Basant Panchmi Celebration	Outreach Programme Committee, NSS, YRC	5	50
Door to Door Awareness on Corona Virus	Outreach Programme Committee, NSS, YRC	5	25
Rally on Corona Virus	Outreach Programme Committee, NSS, YRC	7	30
Patrotic Skit on Pulwama Attack Anniversary	Outreach Programme Committee and YRC and NSS	7	40
Distribution of Home made Face Masks	Outreach Programme Committee and YRC and NSS	7	10
Labour Day	Outreach Programme Committee and YRC and NSS	7	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Red Cross Activities	Youth Red Cross Shield for College	Indian Red Cross Society, Haryana State Branch	198

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**3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year**

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Outreach Programme Committee and YRC and NSS	Rally, Pledge, Extension Lecture, Debate Competition, Poster Making Competition, Essay Writing Competition, Door to Door Awareness, Street Play	7	198
Aids Awareness	Outreach Programme Committee and YRC and NSS	Awareness Program	7	198
Environmental Issues	Outreach Programme Committee and YRC and NSS	Rally	7	198
Water Conservation	Outreach Programme Committee and YRC and NSS	Group Discussion	7	60
Health Awareness Programme	Outreach Programme Committee and YRC and NSS	Yoga Workshop	7	198
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**3.5 – Collaborations**

**3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year**

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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**3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year**

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching	Skill in	Govt. and	11/09/2019	31/12/2019	98

Internship	Teaching	Private Schools		
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
340000	335436

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Laboratories	Existing
Class rooms	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
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##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	1.2	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8203	40509	0	0	8203	40509
Reference Books	2000	10000	0	0	2000	10000
Journals	7	8500	6	6000	13	14500
CD & Video	45	1500	0	0	45	1500
e-Journals	5	0	0	0	5	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	29	1	1	1	1	0	0	20	0
Added	1	0	0	1	0	0	0	0	0
Total	30	1	1	2	1	0	0	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2100000	2068637	1850000	1807689.76

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

For maintaining and utilising the available physical, academic and support facilities various committees are constituted in the college. For laboratories record of maintenance account is maintained by lab incharges which is supervised by the principal. In library removal of old titles, issuing and returning books, renewal of journals, updating and maintaining of all library records, requirement of new books is maintained by library committee. No dues forms are also submitted by students before appearing in the exam. For the records of equipments stock registers are maintained. For sports resources maintenance sports committee is established that ensures the availability of sports equipments. Classrooms facilities and infrastructure maintenance are maintained by the respective committees. Regular inspection is made to monitor the college campus maintenance. Maintenance and repairing of IT infrastructure is related to administration. Regular maintenance of the water cooler and water

purifier is done.

<http://vasmm.com/Lab>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	17	85100
Financial Support from Other Sources			
a) National	PMS of SC/BC	12	Nil
b) International	NIL	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communication Skill Development	19/08/2019	198	Institutional Level
Remedial Teaching	20/01/2020	198	Institutional Level
Language lab	18/11/2019	198	Institutional Level
Yoga, Meditation	06/03/2020	198	Institutional Level
Personal Counseling	08/05/2020	198	Institutional Level

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Guidance and Counseling Cell	98	98	9	5

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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	7

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	5
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	14	B.Ed.	Education	Various Universities Higher Education Institutions	Master Degree Courses
2019	0	B.Ed.	Education	Nil	Nil
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	9
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Swachhta Pakhwada/Plastic Waste Free Campaign/Water Conservation	Institution Level	70
Rally on "International Girl Child Day"	Institution Level	68
International Yoga Day	Institution Level	37
5 Days Paryawaran Tarang 2020 Campaign on the occasion of World Environment Day	Institution Level	35
World Red Cross Day	Institution Level	155
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	NIL	Nill	Nill	Nill	Nill	NIL
2020	NIL	Nill	Nill	Nill	Nill	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Institute constitutes various committees and three houses where students play active role. In some committees students works as members of the committee and remains active throughout the year. In houses two students are selected as house representatives. These students look after all house activities under the guidance of their respective house teachers. They help in organizing inter house competitions. These student representatives involve all students in different types of activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

98

5.4.3 – Alumni contribution during the year (in Rupees) :

39200

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College emphasis on decentralization approach that reflects in the planning and administration, policy of decision making and office management. Institute follows decentralization and participatory management in all activities through well-established committees. The governing body of the college takes all necessary steps to formulate and implement futuristic plan of the college. For quality enhancement committees like IQAC, College Development Committee etc. works continuously. In 2018-19 college constitute an Outreach Committee to promote regular engagement of faculty and students with neighborhood community and adopted villages. This committee sensitize students towards social issues and inculcate the feeling of social responsibility among them. For the same session college also received government assistance for organizing Seminar sponsored by ICSSR and Nationwide Quiz Competition, Seminar sponsored by NCW. One month plantation drive Taru Tarang was also organized to face the environmental issues and enhance the beauty and balance of the environment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>The institute follows the admission schedule provided by the affiliating university MDU, Rohtak. Eligibility criteria is strictly followed by the college as per government reservation rules. Centralized online process is adopted for the admission notified by affiliating university. University asked students for registration through online mode than students submit their institute preferences where they want to get admission. University allotted the institute to them on merit basis. On that basis institute verifies original documents and give the students admission to the course. So institute maintains clear transparency in admission process.</p>
Industry Interaction / Collaboration	<p>College build up excellent rapport with various type of schools. For engagement in the field and internship program and placement of students these schools provide opportunities to perspective teachers for their professional growth. Institute organizes various activities for holistic development of students with the collaboration of various government and non- government organizations.</p>
Human Resource Management	<p>Institute have an effective human resource management system that listen employees concerns, issues and ideas. It provides value added training and development opportunities to faculty of the college. It ensures that resources are available to meet needs of employees. To promote academic and professional growth of faculty members college motivates and supports them.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Institute have an enriched library with text books, latest journals, reference books, magazines, newspapers etc. Library of the college is updated and modified as per needs. ICT lab of the college is also updated time to time as per requirements. Physical Infrastructure of the college is also deployed as per needs.</p>
Examination and Evaluation	<p>College evaluates students in continuous and comprehensive way. They are continuously assessed with the help of class tests and assignments. An examination committee is established in the college to instruct the rules and regulations of exams. Students are</p>

	<p>informed in advance about internal assessment procedure criteria directed by university. At college level internal examination are scheduled to prepare the students for annual examination conducted by university. The final internal assessment marks are calculated on the basis of students attendance, marks of their class tests and assignment marks.</p>
Teaching and Learning	<p>Institute strives for holistic development of students for that faculty of college use innovative methods for teaching the students. Well qualified and experienced teacher educators are recruited for providing qualitative teaching-learning experience to the students. Faculty members of the college are directed to attend MOOCs, workshops, FDPs, Seminars etc. for enhancing their teaching-learning strategies. Faculty of the college ensures to produce skilled teachers for the society and for achieving this goal they work dedicatedly.</p>
Curriculum Development	<p>Institute follows the curriculum prescribed by affiliating university MDU, Rohtak. Faculty of the college work hard to achieve all the objectives of teacher education curriculum. Time to time principal of the college organizes meetings for effectively completion of the curriculum. Institute organizes various curricular and co-curricular activities to attain the aim of holistic development of students.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Academic calendar of the institute helps in proper planning of teaching-learning, house exams, activities etc. for the academic session. For organizing the events and activities meetings are taken by principal. Various committees are constituted in the college and conveners of these committees plan their respective activities with principal. In college there is house system also and members of the houses plan and organize different type of inter house competitions. Faculty of the college make reports of all conducted activities. For session 2019-20 various online national/state level</p>

competitions, curricular and co-curricular activities and examination were planned and organized with the help of technology. To disseminate the information to students WhatsApp group, Gmail etc. are used. Facebook page of college is also updated with all the activities organized in the college. During COVID-19 pandemic faculty used zoom app for smooth continuation of teaching learning process.

Administration

College administration plays significant role in supporting the developmental activities and policy implementation. College administrators oversee student services, academics, admissions, accounts, finance, record maintenance etc. Administrators of college communicate to concerned stakeholders through WhatsApp and e-mails. Students and faculty data is maintained digitally. For session 2019-20 students assessment record was maintained on digital platform.

Finance and Accounts

Finance and accounts of the college is managed by administrative staff and bursar. Transactions related to salary payments, students fee submission, other payments etc. are performed online. The salary records and transactions are maintained through digital platform.

Student Admission and Support

Admission process is implemented as per affiliating university regulations. All information regarding admissions, eligibility criteria, facilities etc. are displayed on college website. The affiliating university MDU, Rohtak conduct the admission process online where from registration to allotment of college is done through online mode. College gets their allotted students list on college admission portal. Institute also confirms the admitted students to affiliating university through online mode.

Examination

Institute follows the examination rules and regulations of affiliating university. The process of filling examination forms is online through examination portal on the official website of MDU, Rohtak. For session 2019-20 house exams were conducted online. University also provide both online and offline mode for final examinations. Internal assessment and

practical marks of students are also submitted online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	0
2020	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	One Day Seminar on "Voluntarism"	One Day Seminar on "Voluntarism"	22/02/2020	22/02/2020	15	6
2020	National Workshop in Collaboration with NAAC, Bengaluru on "Choice Based Credit System Curriculum: A New Dimension to Higher Education"	National Workshop in Collaboration with NAAC, Bengaluru on "Choice Based Credit System Curriculum: A New Dimension to Higher Education"	29/02/2020	29/02/2020	175	35
2020	One Day Sponsored Workshop on "Yoga"	One Day Sponsored Workshop on "Yoga"	06/03/2020	06/03/2020	30	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

E-Learning and ICT Tools for effective Teaching Learning	4	08/06/2020	13/06/2020	6
Managing Online Classes and Co Creating Moocs	4	20/04/2020	06/05/2020	15
Novel Approaches in Research Methodology	1	11/05/2020	17/05/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Annual Increment	ESI, PF, Annual Increment	Fee Concession, Merit Award

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>College maintains transparency in financial management. All purchases and expenditure are made in transparent manner. Regular audits are done by internal auditor and chartered accountant. Governing Body, Principal, Administrative staff and bursar maintains the details of income and expenditure and follow all the rules and regulations of government of India. All expenditure proposals undergo strict financial scrutiny at various levels including purchase committee and governing body.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	All Staff Member and IQAC

Administrative	No	Nil	Yes	Governing Body of the College
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Mask Stitching 2. Plantation 3. Food Distribution

6.5.3 – Development programmes for support staff (at least three)

1. Distribution of Uniforms 2. ESI 3. PF

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Staff was motivated to attend MOOCs, FDPs, workshops and seminars. 2. Enrichment programs were conducted for students. 3. More awareness programmes on various social issues were organized.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar/Workshop/Conferences and Awareness Programs should be conducted frequently. All important days should be celebrated. Plantation should be done frequently	15/07/2019	15/07/2019	15/10/2019	198
2019	Awareness Programs should be conducted frequently. All important days should be celebrated. Plantation should be done	15/10/2019	15/10/2019	31/01/2020	198

	frequently				
2020	Seminar/Workshop/Conferences and Awareness Programs should be conducted frequently. • All important days should be celebrated. • Plantation should be done frequently.	31/01/2020	31/01/2020	30/04/2020	198
2020	Webinars and Awareness Programs should be conducted frequently. All important days should be celebrated. Plantation should be done frequently.	30/04/2020	30/04/2020	30/06/2020	198

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Rally on "International Girl Child Day"	11/10/2019	11/10/2019	68	0
International Day of Handicapped	03/12/2019	03/12/2019	40	0
International Volunteers Day	05/12/2019	05/12/2019	70	0
National Youth Day	11/01/2020	11/01/2020	135	0



National Girls Child Day	24/01/2020	24/01/2020	155	0
National Women's Day	13/02/2020	13/02/2020	165	0
International Women's Day	06/03/2020	06/03/2020	175	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Students of the institute sensitize towards various environmental issues and Swachhta Pakhwada/Plastic Waste Free Campaign/Water Conservation was organized from 2nd September to 27th October, 2019 for the same. 5 Days Paryawaran Tarang 2020 Campaign on the occasion of World Environment Day was organized from 1st June to 5th June, 2020.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Rest Rooms	Yes	198

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	13	13	Nil	2	Rally, Swachhta Pakhwada/ Plastic Waste Free Campaign/Water Conservation, Sadbhawna Week/ Communal Harmony Campaign Week, World AIDS Day	Say No to Plastic Ban on Single use Plastic International Girl Child Day Not to Burn Stubble Swachhta Rally on National Unity Day Save Environment National Education Day Communal Harmony Pollution Control S	210

						wachchta/ Plastic Waste/Water Conservation	
2020	2	2	Nil	2	5 Days Paryawaran Tarang 2020 Campaign on the occasion of World Environment Day Rally	Environmental Issues Coronavirus Diseases	210
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachhta Pakhwada/Plastic Waste Free Campaign/Water Conservation	02/09/2019	27/10/2019	198
Sadbhawna Week/Communal Harmony Campaign Week	19/11/2019	25/11/2019	198
5 Days Paryawaran Tarang 2020 Campaign on the occasion of World Environment Day	01/06/2020	05/06/2020	198
National Unity Day	31/10/2019	31/10/2019	79
World Kindness Day	13/11/2019	13/11/2019	65
World Social Justice Day	20/02/2020	20/02/2020	170
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Eco-Club 3. Separation of dry and wet waste 4. Vermicomposting 5. Proper disposal and dumping of e-waste and chemical wastes
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## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

As the institute strives for producing skilled teachers for the society,
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faculty of the college adopts various teaching-learning strategies. They identify the learning needs of the students and use different type of teaching methodologies as per students needs. In session 2019-20 pandemic became a turning point for not only teachers but for students also. The concept of online learning and virtual classroom which was a dream at that time teachers used that effectively in epidemic and introduced the same with pupil teachers so that they can use the same when required. During pandemic faculty of the college used synchronous and asynchronous online teaching methods.

Collaborative learning was promoted among pupil teachers. Faculty of the college updated themselves and educated the students how to construct the e-content which helped them in smooth conduction of the teaching-learning process if such emergency situations arrived in future. Institute promote excelsion among students by organizing various types of activities and events. Students participated in different types of online competitions during pandemic which helped them to nourish their skills and latent talent. Also students got innovative ideas through participating these kind of activities. College aim is not only completion of students studies but to make them enable to face this competitive society also. So they can handle and solve the professional and daily life situations in an effective manner. College organize various activities for skill enhancement in the college campus and outside college campus like cultural activities, sports activities, different art and craft competition activities, PTA competition etc. Institute always provide various platforms to students for enhancing their technical and memory skills. All these activities help the student to develop competitive skill, students can showcase their talent and excel in any reputed field and get a quality job.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The main vision of the institution is aiming for the best through amalgamation of attitude and acumen for qualitative education and developing students responsibility in local, national and global contents. College has dedicated faculty who updated themselves with latest teaching learning strategies. As a mentor they sharpen the intelligence of their students and enable them to accomplish their aspirations simultaneously. College imbibe a positive value system among them that shapes their attitude outlook and conduct. Institute provides a strong foundation to its students to tackle the challenges of life through. Students are encouraged to exhibit exemplary behavior even outside the college. For overall enhancement of the personality of the students college organised various curricular and co-curricular activities. Eminent professionals and speakers were invited to interact with the students. The emphasis of the institute is laid on life skills, developing positive attitude, teaching skills, teaching ethics, Interview skills, group discussions, presentation skills etc and technical skills to improve the professional and personal competencies of the students.

Provide the weblink of the institution

<http://vasmm.com/Home>

### 8.Future Plans of Actions for Next Academic Year

- Modernization of more class rooms to e-classrooms using ICT tools.
- To embrace technology and digital initiatives, further to the development of skills and research and enable our students to have access to lifelong learning, we

shall aim to become a leader in technology enabled teaching-learning and research institution. • To develop focused Centres of Excellence on areas with potentially large societal impact in alignment with Indias development goals. • The college may draw a time-bound programme to see that all the younger members of the teaching staff complete their research degrees. Senior members may be encouraged to obtain Minor/Major research projects funded by the University Grants Commission. • The Management may strengthen their Publication Division in order to encourage the faculty to publish papers after peer review and after ensuring the usability of such publications. • The college may start hobby classes in drawing, painting, dress designing, cookery, and photography on the lines of similar classes in dance, drama and music to students as well as outsiders. Senior citizens and former students may benefit from them.